

Registration documentation has developed substantially from the days of manual registers and form filling, now playing a vital role in all aspects of collection risk management. Contemporary collection documentation is shaped by an environment that demands ever increasing levels of due diligence and transparency, and it also takes its cue from innovation in technology, changes in law and government regulation, and increasing external requests to assess collection information.

This conference aims to scope the environment, processes and law that informs the way registrars document collections and exhibitions. Expect some frank and pragmatic discussion from various national and international speakers.

The conference is preceded by an in-depth workshop on due diligence facilitated by UK expert Freda Matassa.

arc.conference-2012

SIGN & RETURN: INFORMING COLLECTION DOCUMENTATION 8-10 FEBRUARY 2012 National Gallery of Victoria / VMIA Risk Management & Insurance MELBOURNE, AUSTRALIA

Registration form

arc.conference-2012

TAX INVOICE ABN 37 627 847 558

Registration includes attendance at all conference sessions, tea breaks and lunch as per the conference program. Registration fees are in Australian dollars, inclusive of GST, and are non-refundable. Delegates registering from New Zealand are exempt from GST.

AFTERNOON WORKSHOP: 7 Feb 8 Feb

- ARC member AU\$120
- Non-member AU\$150

TWO DAY REGISTRATION

- ARC member AU\$350
- Non-member AU\$400
- Student/Volunteer AU\$280

Student/concession card holders must provide card ID numbers. Volunteers must supply confirmation from institution.

SINGLE DAY REGISTRATION: Day 1 Day 2

- ARC member AU\$200
- Non-member AU\$250
- Student/Volunteer AU\$180

SOCIAL EVENTS

- Opening drinks event** 8 February Free
Please tick if you are attending in order to confirm numbers for catering
- Conference dinner** 9 February AU\$80
Includes 3 course meal & drinks
- Closing drinks event** 10 February Free
Please tick if you are attending in order to confirm numbers for catering

Total _____

Name _____

Position _____

Organisation _____

Address _____

City/Suburb _____

State _____ Postcode _____ Country _____

Tel _____ Fax _____

Email _____

For student registration only: Student number _____

I give permission for my details to be included in the conference delegates list

PAYMENT METHOD

- I am sending my registration and wish to make EFT payment
- Cheque made payable to: Australasian Registrars Committee
- Credit card: Mastercard Visa

Card no. _____ Exp date _____

Name on card _____

Signature _____ Date _____

Sign & return by:

email arcconference@registrars.org.au

mail Charlotte Davy, Art Gallery of New South Wales
Art Gallery Road, The Domain, Sydney NSW 2000 Australia

fax +61 2 9225 1701

Conference & membership enquiries: arcmembership@registrars.org.au

7 February

WORKSHOP (Melbourne residents)

1–4pm

Due Diligence for Registrars

Facilitated by Freda Matassa

8 February

WORKSHOP

(non-Melbourne residents)

1–4pm

Due Diligence for Registrars

Facilitated by Freda Matassa

The concept of due diligence is an important corner stone for museums managing risk, and is fundamental in the documentation of museum collections. So what are the reasonable steps that museums need to take to fulfil their duty of care in managing their collections and exhibitions?

This seminar will discuss due diligence for museums in the areas of acquisitions, deaccessions, exhibitions and loans. It will address the meaning and importance of due diligence, discuss immunity from seizure and how to undertake provenance research.

Topics to be covered:

- due diligence for museums
- acquisitions & deaccessions
- exhibitions & loans
- immunity from seizure – background, legislation, UK experience
- provenance research
- case studies

Delegates are encouraged to bring examples from their own collections and will have the chance to share issues and discuss case studies.

INTERNATIONAL ART SERVICES OPENING NIGHT RECEPTION

6pm

Day 1: 9 February

9.15–9.30am

Welcome and house keeping

Charlotte Davy, ARC President

KEYNOTE SPEECH

9.30–10.30am

Order from chaos: tracing museum registration

Rebecca Buck, Newark Museum

10.30–11am Morning tea

CREATING ORDER

11–11.40am

Documentation Review and Currency

Gina Irish, Registrar, Christchurch Art Gallery & Shane Simpson, Special Counsel, Simpsons Solicitors

11.40am–12pm

Archives and Artefacts: records management and cultural collections

Rebecca Burns, Manager Records & Archives, Museum Victoria and Karen Anderson, Archives Project Manager, Information Services, National Gallery of Victoria

12–12.20pm

Jumping on the mobile device network

Jesmond Calleja, Collection Systems Manager, Art Gallery of New South Wales

12.20–12.40pm

Panel discussion

12.40–1.40pm Lunch

CREATING ORDER

1.40–2pm

The whole is greater than the sum of its parts: Auditing the collection, a management perspective

Tristan Sharp, Assistant Director, Newcastle Art Gallery

2.20–2.40pm

Taking stock of 150 years of collecting: stocktaking at the NGV

Julie Banks, Associate Registrar, Collection Operations, National Gallery of Victoria

2.40–3pm

Valuing the invaluable: documenting collection valuations at Museum Victoria

Karen Roberts, Collection Manager, Terrestrial Vertebrates, Museum Victoria

3–3.30pm

Panel discussion

3.30–4pm Afternoon tea

4–4.30pm

ARC Annual General Meeting and election

Full ARC Members only

CONFERENCE DINNER

6.30pm

Day 2: 10 February

9–9.10am

House keeping

ARC Council member

RESOLVING CHAOS

9.10–9.30am

Documentation in a risk assessment framework

Laura Stedman, Manager, Integrated Collection Processes, Museum Victoria

9.30–9.50am

Usability & Maintainance of Priority Lists: a response to the Christchurch earthquakes

Gina Irish, Registrar, Christchurch Art Gallery

9.50–10.10am

Disasters and Digital Data: A Case Study

Kath Kerswell, Collection Coordinator, UQ Art Museum

10.10–10.30am

Panel discussion

10.30–11am Morning tea

PROVENANCE

11–11.50am

Through a Glass Darkly – Title Claims and Provenance Flaws under Museum Acquisitions and Loans

Norman Palmer, Barrister, 3 Stone Buildings

11.50–12.20pm

Fact or Fiction? Provenance research and the burden of proof

Lesley Harding, Curator, Heide Museum of Modern Art

12.20–12.40pm

Owned vs Loaned

April West, Registrar, National Sports Museum & Melbourne Cricket Club Museum

12.40–1pm

Panel discussion

1–2pm Lunch

2–2.10pm

Prize Draw

EXHIBITIONS

2.10–2.30pm

The changing face of copyright: licencing and documentation for exhibitions

Donna West Brett, Manager, Copyright, Art Gallery of New South Wales

2.30–2.50pm

Challenging conservation guidelines: the value of evidence based research

Sarah Slade, PhD Candidate, University of Melbourne

2.50–3.10pm

Mapping the road: documenting touring exhibitions

Georgia Connolly, Project Officer – Travelling Exhibitions, National Gallery of Australia

3.10–3.30pm

Panel discussion

3.30–4pm Afternoon tea

GLOBAL SPECIALISED SERVICES CLOSING NIGHT RECEPTION

6pm

CONFERENCE HOTEL

- 1 Novotel Melbourne
270 Collins Street
Melbourne

Bookings can be made in two ways quoting the booking reference NGV080212:

- 1 Completing the booking form that can be found at www.registrars.org.au and faxing it to the hotel on +61 (0)3 967 5805
- 2 Calling the hotel directly on +61 (0)3 9667 5800 and quoting the group confirmation number NGV080212

Standard rooms are \$185 per night



Workshop

- 2 VMIA Risk Management & Insurance
Level 30, 35 Collins Street, Melbourne

International Art Services opening night reception

- 3 Persimmon, NGV International
180 St Kilda Road, Melbourne

Conference venue

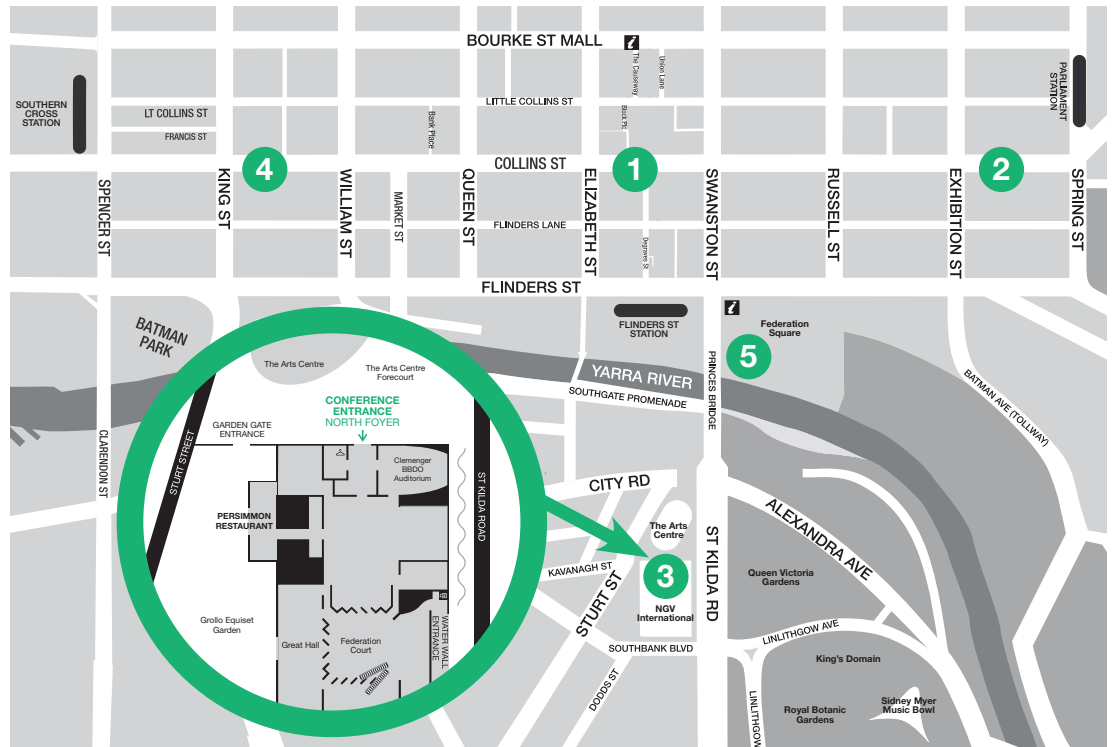
- 3 NGV International
180 St Kilda Road, Melbourne

Conference dinner

- 4 Vue de Monde
Level 55, Rialto Tower
525 Collins Street, Melbourne

Global Specialised Services closing night reception

- 5 Transit Cocktail Lounge
Level 2, Transport Hotel
Federation Square
cnr Swanston & Flinders Streets



OFFICIAL OPENING NIGHT PARTNER



OFFICIAL CLOSING NIGHT PARTNER



VENUE SPONSORS



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