



Risky Business

Managing Responsibilities and Solutions

ARC CONFERENCE

15–17 November 2006

Hobart Conference and Function Centre



REGISTRATION BROCHURE

Risks and their management form an integral part of the work of the Registrar. We are all now familiar with the risk assessment process and building risk thinking into our everyday activities. *Risky Business: Managing Responsibilities and Solutions*, is thus a timely and exceptionally relevant topic for the 2006 Australian Registrars Committee Conference to be held in Hobart from 15 to 17 November.

Risks reach deeply into all aspects of the operational work of managing collections and these areas will be targeted by Conference speakers. Included will be sessions on legislation and documentation, environmental standards and technologies, disaster preparedness and planning, security of collection information and objects, and the physical safety of our collections and people.

Workshops will be held on disaster preparedness, managing collections involving heritage buildings/sites, and the prevention and management of psychological injury. A day long field trip to the historic Port Arthur site is planned and there will be the usual high standard of social events including a reception at the Tasmanian Museum and Art Gallery and a splendid conference dinner which includes a cruise along the Derwent River!

One of the special satisfactions of working as a Registrar is the close relationships that we form with our industry partners. In almost all aspects of our profession, we rely upon the expertise of these businesses to be able to carry out our functions, be they in packing and storage, logistics and transport, exhibition design and installation or in recording our collections through databases and digitisation. We also rely on advice from a wide variety of government and non-government agencies and consultants. These people share many of our risks and we welcome their input into the 2006 Conference.

Finally, we send a big thank you to those businesses who are sponsors of the Australian Registrars Committee. It would be impossible for our organisation to exist without their support and generosity.

Carol Cooper
President



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MOMART



Venues

Day 1 and 2 Speaker Sessions

Hobart Conference & Function Centre, Sovereign Room

Elizabeth Street Pier, Hobart

<http://www.hfcc.com.au>

Day 2 Workshops

Workshop 1: *Disaster Preparedness, Prevention, Response and Recovery*

Hobart Conference & Function Centre, Sovereign Room

Workshop 2: *Managing Collections involving Heritage Buildings/Sites*

Tasmanian Museum & Art Gallery, Royal Society Room,

(entrance via Davey Street)

Workshop 3: *Prevention and Management of Psychological Injury*

Hobart Conference & Function Centre, Gretel Room



Conference Dinner/Cruise

Date:	Wednesday 15th November 2006
Boarding:	6.15 pm
Depart Brooke Street Pier:	6.30 pm sharp
Venue:	Cruise along the Derwent River to Moorilla Winery for dinner http://www.moorilla.com.au/
Cost:	\$50 includes a three course meal. (Set menu.Drinks are extra)

Note: Vegetarian alternative is available. Please indicate on registration form.

Combine two fantastic Tasmanian experiences into one memorable occasion with a high-speed cruise along the scenic Derwent River to Moorilla. As you sail past Hobart, features include Government House, the Botanical Gardens, Tasman Bridge and Aboriginal rock caves. Founded as a winery in the 1950s, Moorilla has since evolved into a cultural haven that draws visitors from around the world to sample award-winning wine and food. Moorilla is an Aboriginal word meaning, "A rock by the water".

Payment must be received with your conference registration. The Cruise to and from the Morilla Winery is kindly sponsored by the Australian Registrars Committee.

Conference Reception

Date:	Thursday 16th November 2006
Time:	6.00 pm
Venue:	Tasmanian Museum & Art Gallery, Courtyard (entry via Macquarie St)
Cost:	Free to all ARC members and conference delegates

Kindly sponsored by International Art Services, Tasmanian Museum and Art Gallery and the Australian Registrars Committee.



Day 1

Wednesday 15 November 2006

8.15 REGISTRATION

9.00

Welcome

Carol Cooper

President, Australian Registrars Committee

9.05

Opening Address

Margaret Birtley

Collections Council of Australia Ltd

SESSION ONE – LEGISLATION & DOCUMENTATION

9.15

Veronica Bullock

Collections Council of Australia Ltd

Documenting Collections: Collections Council Projects

9.35

Charlotte Davy

Art Gallery of New South Wales

Navigating risk: legislative parameters for importing and exporting loans

9.55

Elizabeth Willis

Museum Victoria

The Law, History and Politics: The Case of Etched on Bark

10.15 - 10.45

PANEL - AUDIENCE DISCUSSION

10.45 - 11.15

MORNING TEA

SESSION TWO – ENVIRONMENTAL FACTORS

11.15

Alex Roach

Heritage Pest Management

We've come a long way, but we're still trying to work out a few bugs...

11.35

Erica Persak & Belinda Cotton

National Gallery of Australia

Towards an Australian & New Zealand Facility Report

Note: This is a double session and will include guest speakers from several institutions

12.15 - 12.45

PANEL-AUDIENCE DISCUSSION

12.45

LUNCH

SESSION THREE – DISASTER PREPAREDNESS

2.00

Kim Morris

Art & Archival Pty Ltd

Where it all begins: Reducing risk to cultural collections

2.20

Bernard Kertesz

Australian War Memorial

Vital, Valuable or Vulnerable; the Construction of Priority Salvage Lists

2.40

Christine Law

National Film & Sound Archive

*80,000 reasons why I don't love box gutters:
The 2005 Disaster at the NFSA*

3.00 - 3.30

PANEL - AUDIENCE DISCUSSION

3.30

AFTERNOON TEA

3.45 - 5.00

ANNUAL GENERAL MEETING

(Open to ARC full members only)



Day 2 Thursday 16 November 2006

8.30 REGISTRATION

SESSION FOUR – SECURITY RISKS

- 9.00 Doug Rogan
International Conservation Services
Keeping your data safe – maintaining the integrity of cultural information
- 9.20 Brian Hanley
National Library of Australia
The Science of Crystal Ball Gazing – Current Issues and Future Directions in the Protection of Cultural Heritage Collections
- 9.40 Ailsa Cain
Ministry for Culture & Heritage Te Manatu Taonga
For whose benefit? Regulating Maori Cultural Objects

10.00 - 10.30 PANEL - AUDIENCE DISCUSSION

10.30 - 11.00 MORNING TEA

SESSION FIVE – IMPLICATIONS OF OH&S

- 11.00 Greg Seberry
Greg Seberry & Associates Pty Ltd, Human Resource Consultants
OH&S – Managing the risks for Registrars
- 11.20 Laurie Carter
Museum Victoria
What are the Risks? – Museum Occupational Health & Safety
- 11.40 David Reeves
Auckland Art Gallery Toi o Tamaki
Bubble Bubble Toil and Trouble – NZ perspective on working with artists and contractors

- 12.00 - 12.30 **PANEL - AUDIENCE DISCUSSION**
- 12.30 **CONFERENCE CLOSE**
Richard Ferguson
Melbourne Cricket Club
- 12.45 **LUNCH**
- 2.00 – 5.00 **AFTERNOON WORKSHOPS**
(Afternoon tea will be provided)



Workshops

Workshop 1: Disaster Preparedness, Prevention, Response and Recovery

Venue: Hobart Conference & Function Centre, Sovereign Room

Facilitator: Kim Morris, Director, Art & Archival Pty Ltd

This workshop focuses on prevention and preparedness strategies for cultural collections, how they can be used to reduce the impact of incidents on collections and how they can assist in decision making and actions in the response and recovery phases of disasters. Participants will take part in hypothetical disaster scenario exercises to assist in development of response and recovery strategies and processes.

Participants will gain knowledge and experience in collection disaster planning and response. This will enable them to participate effectively in disaster planning activities and incident responses that may effect their collections.

Workshop 2: Managing Collections involving Heritage Buildings/Sites

Venue: Tasmanian Museum & Art Gallery, Royal Society Room (Davey Street entrance)

Facilitator: Jennifer Storer, Registrar, Tasmanian Museum & Art Gallery

Panel: Elspeth Wishart, Senior History Curator, Tasmanian Museum & Art Gallery;
Caroline Lorentz, Loans Manager, Historic Houses Trust of New South Wales;
David Scott, Regional Heritage Advisor, Heritage Tasmania;
Elizabeth Triarico, Museum Manager, Geoffrey Kaye Museum of Anaesthetic History

This workshop looks at the risks associated with collections stored or on display in heritage registered buildings/sites. It also looks at the special risks when the building or site is in fact part of the 'collection'. The format

will be a facilitated panel discussion with time for input and questions from the audience, case studies and a whirlwind tour of the Tasmanian Museum and Art Gallery buildings.

Workshop 3: Prevention and Management of Psychological Injury

Venue: Hobart Conference & Function Centre, Gretel Room

Facilitator: Greg Seberry, Director, Greg Seberry & Associates Pty Ltd, Human Resource Consultants

This workshop will discuss the impact of psychological injury and mental health issues in the workplace in general and how these issues might impact on the Registration profession in particular. The workshop will investigate the causes and prevention of psychological injury including early intervention and rehabilitation, relevant aspects of OH&S and workers' compensation legislation, and where to find more information and assistance.

Throughout the workshop Greg will seek audience involvement and participation, particularly in the discussion of risk factors, early warning signs and behaviours, and strategies for how Team leaders and members can support staff.



Day 3 Friday 17 November 2006

Field Trip Port Arthur

The MV Marana, provides a ferry service from Hobart to Port Arthur. The Marana is a state-of-the-art catamaran offering enclosed seating for 166 passengers in air-conditioned comfort with a full range of facilities including food and beverage service. Port Arthur is one of Australia's great tourism destinations. Every building, every feature of Port Arthur Historic Site has a story to tell. Cost of the field trip includes ferry, entry into Port Arthur, a specialised guided tour and return coach trip to Hobart. Lunch is not provided.

Cost:	\$116
Boarding:	7.45 am
Departs Brooke St Pier:	8.00 am sharp
Arrives Brooke St Pier:	4.00 pm
	http://www.portarthur.org.au/

Alternative

If you are unable to take the trip to Port Arthur, you might like to make use of the information pack (provided in satchels) to navigate yourself around Hobart, taking in the local attractions.

<http://www.hobartcity.com.au/hcc:homepage>

<http://www.discovertasmania.com.au/home/index.cfm>



REGISTRATION TYPE	MEMBERSHIP TYPE	AMOUNT	TICK BOX
Two Day Registration	ARC Member	\$275	<input type="checkbox"/>
	Non-Member	\$340	<input type="checkbox"/>
	Students/ Volunteers	\$200	<input type="checkbox"/>
**Earlybird Discount A special discounted rate of \$250 will apply for early registrations, received before 29 September 2006. This applies to all registrations – member or not for the two day conference. After this date, all registrations will be subject to normal rates, as above. Students/ Concession card holders must provide card ID numbers. Volunteers must supply confirmation from institution.			<input type="checkbox"/>
Single Day Registration	ARC Member	\$185	<input type="checkbox"/>
	Non-Member	\$230	<input type="checkbox"/>
	Students/ Volunteers	\$145	<input type="checkbox"/>
	DATE	AMOUNT	TICK BOX
Conference Dinner <i>Please tick box if you require vegetarian meals</i>	Wed 15 Nov	\$50	<input type="checkbox"/> <input type="checkbox"/>
Conference Reception	Thu 16 Nov	Free	<input type="checkbox"/>
Field Trip to Port Arthur	Fri 17 Nov	\$116	<input type="checkbox"/>
TOTAL			
<i>Note: Please remember to tick the Reception box if you are attending. Even though this event is free, we need to confirm numbers for catering.</i>			
PLEASE NUMBER YOUR PREFERENCES (1-3) FOR DAY 2 WORKSHOPS:			
Workshop 1: Disaster Preparedness, Prevention, Response and Recovery			<input type="checkbox"/>
Workshop 2: Managing Collections involving Heritage Buildings/Sites			<input type="checkbox"/>
Workshop 3: Prevention and Management of Psychological Injury			<input type="checkbox"/>
<i>Registration includes: Attendance at all conference sessions; attendance at workshops (allocation will be based on preferences); tea breaks and lunch as per the conference programme. Registration fees are inclusive of GST.</i>			



Title: _____ First Name: _____

_____ Surname: _____

Position: _____

Organisation/Institution: _____

Address: _____

Suburb: _____

State:Postcode: _____

Phone: _____ Fax: _____

Email: _____

I do give my permission for my details to be included in the conference delegates list.

Enclosed is my cheque made payable to the Australian Registrars Committee.

I am faxing my registration, payment will follow soon.

Please charge my credit card:

Visa Mastercard Bankcard

(Amex and Diners Cards are not accepted)

Card Number:

Expiration date: _____

Name on Card: _____

Signature: _____ Date: _____

Registration forms must be received by 29 September 2006 to qualify for the early bird discount. Registrations close 9 November 2006 and cannot be accepted any later.

Please complete the registration form and return it and your workshop preferences by post or fax to:

Lisa Hayes
Art Gallery of New South Wales
Art Gallery Road, Sydney NSW 2000
Call: +61 2 9225 1861
Fax: +61 2 9225 1896
Email: LisaH@ag.nsw.gov.au

For further information please contact:

Charlotte Davy	Lisa Hayes
+61 2 9225 1857	+61 2 9225 1861
CharlotteD@ag.nsw.gov.au	LisaH@ag.nsw.gov.au

Not a member of the Australian Registrars Committee?

Contact: Lisa Hayes
Call: +61 2 9225 1861
Email: LisaH@ag.nsw.gov.au

Accommodation

Somerset on the Pier is a 4 1/2 star hotel and is located on Elizabeth Street Pier, adjacent to the Hobart Function and Conference Centre.

There are limited rooms available at Somerset on the Pier. If you know anyone else attending the conference they are lovely rooms to share.

ARC have secured:

- 15 x one bedroom apartments (twin, double or single) at \$258.50 per night
- 5 x family apartments (sleeps 4) at \$295 per night

Somerset on Salamanca is situated in Salamanca Place, right on the water front.

ARC have secured:

- 6 x two bedroom apartments at \$295 per night

** These rates are inclusive of GST and you must book before 30th August 2006 to secure your room.

Other Accommodation options

Elizabeth St Pier is a few minutes walk to TMAG so accommodation around this area would be perfect. Check out this website for accommodation options.
<http://hobart.stays.com.au/browse.html>



Grants for travel/attendance to the Conference

Your ARC Council is pleased to announce that grants will be available to assist delegates to attend the Conference who are not fully supported by their institutions. The amount available for grants has increased this year in recognition of the increased costs in attending the conference in a regional venue. The grants are generously sponsored by Global Specialised Services and the Australian Registrars Committee and may include assistance with travel, accommodation and registration fees.

To be eligible for a grant, you will need to have been a full member of ARC for at least 12 months. To apply, complete the application form included with this brochure or on the ARC website, and post or email to Charlotte Day at the Art Gallery of New South Wales by 15 September 2006. Applications will be assessed by an ARC Council panel in association with GSS Management. Successful applicants will be notified by 22 September 2006.



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